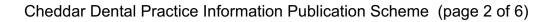


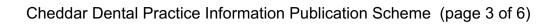
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How the information can be obtained (e.g. hard copy, website)	Cost
Team member information is available on the practice website at http://www.cheddardentalpractice.co.uk and in the practice information leaflet.	No charge
Contact details are available on the practice website at http://www.cheddardentalpractice.co.uk and in the practice information leaflet].	No charge
Our current opening hours are available on the practice website at	
http://www.cheddardentalpractice.co.uk and in the practice information leaflet.	No charge
practice	
England and Wales: The value of our GDS/PDS contract with the NHS and targets are available from Vinay Shah.	No Charge
	Team member information is available on the practice website at http://www.cheddardentalpractice.co.uk and in the practice information leaflet. Contact details are available on the practice website at http://www.cheddardentalpractice.co.uk and in the practice information leaflet]. Our current opening hours are available on the practice website at http://www.cheddardentalpractice.co.uk and in the practice information leaflet.





Total annual expenditure on the provision of our contracted services (since most practices also provide care to patients on a private basis, the costs have been apportioned)	The practice provides both NHS and private treatment to patients. Information regarding the annual costs to the practice to deliver our NHS services is available from Vinay Shah	No charge
Audit of NHS income, if held	The practice is not audited and no information is held.	
Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews) Current and previous year as a minimum		
Plans for the development and provision of NHS services	The practice currently has no plans regarding the development and provision of NHS services CHEDDAR DENTAL	No Charge
Performance data including performance against targets	England and Wales: Information regarding targets and our performance against them is available from Vinay Shah.	No Charge
Practice inspection. Inspection reports by regulators i.e. The Care Quality Commission (CQC)	Our latest CQC inspection report is available on the CQC website at: https://www.cqc.org.uk/location/1-1541795551	No Charge





Class 4 – How we make decisions (Decision making processes and records of decisions) Current and previous year as a minimum		
Records of decisions made in the practice/firm affecting the provision of NHS services.	As a small company management decisions are not always recorded. Information may be available from Vinay Shah.	No Charge
Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities)		
Current information only.	CHEDDAR DENTAL	
Here we have listed the policies we would expect practices to have. Any additional policies should also be listed.	practice	
Mark "not held" against any policies that are not actually held.		
Policies and procedures about customer service	Our Patient experience policy (M 233-PEX) is available from reception.	No Charge



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Policies and procedures about employment of staff	Information available from reception includes, but is not limited to: Recruitment and selection policy and procedure (M 222H) Employment and induction policy (M 233-EIN) Disciplinary (M 227A), Grievance (M 227B) and Capability (M 227D) procedures	No Charge
Equality and diversity policy	Our Equality, dignity and human right policy (M 233-EQD) is available from reception.	No Charge
Health and safety policy	Our Health and safety policy (M 250C) is available from reception.	No Charge
Infection control policy	Our Infection control policy (M 257A) and procedures (M 257B) are available from reception.	No Charge
Radiation protection checklist	Information from our Radiation protection folder is available from Vinay Shah.	No Charge
Complaints procedures (including those covering requests for information and operating the publication scheme)	Our complaints procedure England and Northern Ireland: (G 110C) is displayed in reception and on the website http://www.cheddardentalpractice.co.uk. Copies are available from reception.	No charge
Records management policies (records retention, destruction and archive)	Our Record management policy (M 233-REM) is available from reception.	No Charge
Confidentiality and data protection policies	Our Confidentiality (M 233-CON) and Data protection (M 233-DPT) policies are available from reception.	No Charge



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Policies and procedures for handling requests for information	Requests for information are covered in our Data protection policy (M 233-DPT), which is available from reception.	No Charge
Practice information leaflet	Our practice information leaflet is available at reception.	No charge
Class 6 – Lists and Registers Currently maintained lists and registers only We recognise that it is unlikely that dentists are going to have registers available for public inspection and while this remains the case "none held" can be entered in this section.		
Any publicly available register or list (if any are held this should be publicised; in most circumstances existing access provisions will suffice).	None held	
Class 7 – The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public)	CHEDDAR DENTAL practice	
Current information only		
The services provided under contract to the NHS	Information about the services we offer is outlined on the practice website at http://www.cheddardentalpractice.co.uk and in the practice information leaflet.	No charge
Charges for any of these services	Information regarding charges for NHS services is displayed on posters in reception, in our practice information leaflet, which is available from reception and on the practice website at http://www.cheddardentalpractice.co.uk.	No charge
Information leaflets	We have a range of leaflets, free of charge and available at reception, including:	No charge



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	 Patient information leaflet on gum disease Patient information leaflet on oral hygiene Patient information leaflet on crowns Take home instructions for after surgery Take home instructions for antibiotics Take home instructions for new dentures 	
Out of hours arrangements		
	Information about out-of-hours emergency care is available in the practice information leaflet, which is available from the practice reception and published on the practice website.	No charge

